## Manasquan Borough Council Meeting Conducted by Teleconference April 20, 2020 7pm

Teleconference No.: Tel – 1-646-876-9923 ID# 931 9357 5730

### **Participant Instructions**

#### Introduction:

#### Greetings from the Manasquan Borough Mayor and Council:

Due to the COVID-19 pandemic, the Borough Council meeting will be conducted by teleconference in accordance with Governor Murphy's Executive Order 107. The following information and instructions are provided in an effort to ensure the smooth administration of the meeting and that the ability of the audience to attend and participate in the meeting via this medium meets NJ's Open Public Meetings Act (OPMA) requirements. Further, it is our hope that by all of us following these instructions, the meeting will be conducted in an orderly fashion and will result in the clear and uninterrupted execution of Borough business, delivery of information, and the fielding of questions and comments from the audience.

#### **Dial-In Instructions:**

Anyone wishing to hear and participate in the Meeting shall utilize the dial-in telephone number and ID# listed above.

- Please dial the number provided above between 6:55pm and 7:00pm.
- When prompted, enter the PIN number provided above.
- Once you've joined the call, immediately place your phone on mute. You will now be able to hear the meeting.
- Participants who call after the start of the meeting please **immediately place your phone on mute** once you join the meeting.

#### **E-Mail Instructions:**

• If you have a question that you plan to ask during one of the Audience Participation Sessions that you are willing to pose in writing ahead of the start of the meeting (any time after the Agenda is posted to the Website on Friday) please email your name, address and the question to the address below. Your question will be provided to the Mayor. At the appropriate time during the meeting, the Mayor will read your name, address and your question. The Mayor will then coordinate the answer as applicable. You will then be asked to "un-mute" your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. When you are completed, return your phone to mute.

The email address is: <u>tflarity@manasquan-nj.gov</u>. Email is to be used any time after the posting of the Agenda to the website but <u>prior to the commencement of the meeting</u>.

#### **Text Instructions:**

**732.299.9980.** Please text your questions to this telephone number <u>during the meeting</u> <u>only.</u>

• If you have a question that occurs to you <u>during the meeting</u> that you are willing to pose in writing during the meeting, please text your name, address and the question to the number above. At the appropriate time during the meeting, the Mayor will read your name, address and question. The Mayor will coordinate the answer as applicable. You will then be asked to "un-mute" your phone and confirm whether your question has been sufficiently answered or whether you would like to provide further comment. When you are completed, return your phone to mute.

#### **Conduct of Meeting**

During this meeting, there will be 2 distinct points wherein audience participation is permitted (see "Audience Participation" below).

If you have a question or comment during any of those three Audience Participation sessions, please follow the Mayor's instructions that are provided here and will be repeated during the meeting.

#### **Mayor's Instructions**

During the meeting, at each Audience Participation Session is reached, the Mayor will announce the opening of the AP Session. If a Participant has submitted a written question or comment in advance of or during the meeting, the Mayor will address those Participants first. Thereafter, additional Participants will be solicited and acknowledged, one at a time. The Participant will clearly cite their name, address and comment or question. The Mayor will direct the response to the speaker as applicable. Once this speaker's participation is completed, the Mayor will ask if there is another person interested in commenting. This will continue until no other members of the audience request to be heard and this Session will be formally closed. Comments are limited to 2 minutes in length.

#### The following three (2) Audience Participation Sessions are slated for tonight's meeting:

- 1. Comments Limited to on Any Topic That Appears on the Agenda: The first Audience Participation session will follow the Roll Call of Mayor and Council. This session occurs shortly after the opening of the meeting.
- 2. **Comments on Any Topic.** The third and final Audience Participation session will occur just prior to the conclusion of the meeting.

This information is designed to help maintain as much order as possible during the teleconference.

#### BOROUGH OF MANASQUAN AGENDA April 20, 2020 7:00 PM

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

**Moment of Silent Prayer** 

Pledge of Allegiance

Roll Call

**Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)** 

**Workshop Discussion:** 

#### **Use of Borough Property**

- 1. E36-20 Recreation Tug-O-War: Oct. 3 8 am to 4 pm Riverside Drive
- 2. E37-20 Beach Wedding Riddleway Gazebo Area Sept. 12 at 5 pm

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

- 1. 98-2020 Authorizing Mayor to Sign Wright Encroachment
- 2. 99-2020 Appoint Permanent Laborers Waldeyer & White
- 3. 100-2020 Recycling Tonnage Grant Request
- 4. 101-2020 Recycling Tonnage Grant
- 5. 102-2020 Appoint "As Needed" Recreation Coordinators Various
- 6. 103-2020 Authorizing Unpaid Tax Interest Rate to 0% Until June 1
- 7. 104-2020 Authorizing Mayor to Sign CDBG Agreement
- 8. 105-2020 Appointing Deputy Administrator Spera
- 9. 106-2020 Extend Water/Sewer Grace Period
- 10. 107-2020 Payment of Bills

#### **Ordinances - Second Reading**

1. 2316-20 Water Usage Rate Ordinance

#### **Committee Reports**

**Audience Participation On Any Subject (comments limited to 5 minutes)** 

Adjournment

#### BOROUGH OF MANASQUAN RESOLUTION 98-2020

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A LICENSE AGREEMENT BETWEEN THE MUNICIPALITY AND THE ESTATE OF HENRY WRIGHT'S PROPERTY IDENTIFIED ON THE MUNICIPAL TAX MAP AS BLOCK 170, LOTS 5 AND 6

**WHEREAS**, the Borough of Manasquan ("Manasquan") and the Estate of Henry Wright have agreed to enter a license agreement relating to property identified on the municipal tax map as Block 170, Lots 5 & 6 and designated in the license agreement as the "Site"; and

**WHEREAS**, the license agreement permits the Property Owner to extend in an easterly direction over the easterly lot line of the Property onto the Borough's Right of Way.

**WHEREAS**, the calculated amount of \$718.00 is based on the square footage of improvements to improvement assessed value; and

WHEREAS, Borough Code 4-9.2 states "the fee to be charged for the encumbrance shall be calculated by the Tax Assessor based upon the size of the encumbrance located upon the public street, sidewalk, right-of-way, or other public way or place but in no case shall be less than one hundred (\$100.00) dollars annually for each separate encumbrance."

**THEREFORE BE IT RESOLVED**, the license agreement is for five (5) years, commencing January 1, 2020 in the amount of \$718.00 and renewable at the sole discretion of the Borough of Manasquan; and

**NOW, THEREFORE BE IT RESOLVED** on the 20<sup>th</sup> day of April, 2020, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

- 1. The Mayor and Municipal Clerk are authorized and directed to execute the license agreement with the Estate of Henry Wright for the period commencing January 1, 2020 through December 31, 2024.
- 2. A certified copy of this resolution shall be sent to:

Estate of Henry Wright C/o Christina Wright 65 Powhatan Path Oakland, New Jersey 07436

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 20, 2020.

BARBARA ILARIA, RMC, CMC Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
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#### BOROUGH OF MANASQUAN RESOLUTION 99-2020

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointments of Denver White, 368 Pine Avenue, Manasquan, New Jersey and Joseph Waldeyer, 69 Marcellus Avenue, Manasquan, New Jersey from provisional to permanent Full Time Laborer as of April 20, 2020. No salary change. The appointees have met all the necessary requirements and evaluations for the position.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on April 20, 2020.

BARBARA ILARIA Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
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#### BOROUGH OF MANASQUAN RESOLUTION 100-2020

#### TAX CERTIFICATION

**WHEREAS,** The Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS,** There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

**NOW THEREFORE BE IT RESOLVED** by the Borough of Manasquan that Borough of Manasquan hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2019 in the amount of \$11,010.54 Documentation supporting this submission is available at 201 East Main Street, Manasquan, NJ 08736 and shall be maintained for no less than five years from this date.

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 20, 2020 meeting.

BARBARA ILARIA, RMC Municipal Clerk

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#### BOROUGH OF MANASQUAN RESOLUTION 101-2020

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS,** it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate records, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2019 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Manasquan Borough Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Manasquan that Manasquan Borough hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Sean Price to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 20, 2020 meeting.

BARBARA ILARIA, RMC Municipal Clerk

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#### BOROUGH OF MANASQUAN RESOLUTION 102-2020

**WHEREAS**, the Borough of Manasquan is desirous of appointing Manasquan Recreation Coordinators for the 2020 Season; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 20<sup>th</sup> day of April 2020 appoint the following Recreation Employees to work on an "as needed" basis during the 2020 season:

Richard Griffith	373 East Main Street	\$17.50 per hour
Douglas Wells	328 Pine Avenue	\$17.50 per hour
Jaclyn Ewing	17 Clark Street	\$17.50 per hour

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 20, 2020.

BARBARA ILARIA, RMC, CMC Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
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#### BOROUGH OF MANASQUAN RESOLUTION 103 -2020

**WHEREAS,** N.J.S.A. 54:4-67a permits the governing body by resolution to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges, on or before the date when they would become delinquent; and

**WHEREAS**, the statute fixes the rate of interest cannot exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made; and

**WHEREAS,** the Borough of Manasquan adopted Resolution 11-2020 setting the Rate of Interest for Delinquent Taxes at 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 on January 6, 2020; and

**WHEREAS**, due to the COVID-19 pandemic and the State and Federal declarations of a major disaster throughout New Jersey, the governing body of the Borough of Manasquan wishes to change the rate of interest for the 2<sup>nd</sup> quarter 2020 delinquent tax payments due May 1, 2020;

**NOW THEREFORE, BE IT RESOLVED,** by the governing body of the Borough of Manasquan, in the county Monmouth, that the rate of interest for taxes unpaid after May 10, 2020 is fixed at 0% on the first \$1,500.00 of delinquency and 0% per annum on any amount of taxes in excess of \$1,500.00 effective April 20, 2020; and

**BE IT FURTHER RESOLVED,** that the rate of interest for taxes unpaid shall be calculated from date of the quarterly payment until the date of actual payment; and

**BE IT FURTHER RESOLVED,** this Resolution shall be published in its entirety once in the official newspaper of the Borough of Manasquan and a copy of this adopted Resolution forwarded to the Division of Local Government Services in the Department of Community Affairs; and

**BE IT FURTHER RESOLVED,** effective June 1, 2020 the rate of interest for taxes unpaid after May 10, 2020 is fixed at 8% on the first \$1,500.00 of delinquency and 18% per annum on any amount of taxes in excess of \$1,500.00 effective April 20, 2020.

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 20, 2020 meeting.

BARBARA ILARIA, RMC Municipal Clerk

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#### BOROUGH OF MANASQUAN RESOLUTION 104-2020

RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE THE FY2021-2023 AGREEMENT WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT

**WHEREAS**, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

**WHEREAS**, it is necessary to establish a legal basis for the County and its residents to benefit from this program; and

**WHEREAS,** an Agreement has been proposed under which the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1: and

**WHEREAS**, it is in the best interest of the Borough of Manasquan to enter into such an agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Governing Body of the Borough of Manasquan, that the amendment to the agreement entitled "AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES", a copy of which is attached hereto, be and same is hereby approved.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be and same are hereby authorized to execute said amendment in accordance with the provisions of law; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its enactment.

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the April 20, 2020 meeting.

BARBARA ILARIA, RMC, CMC Municipal Clerk

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#### BOROUGH OF MANASQUAN RESOLUTION 105-2020

# RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING AMY SPERA AS DEPUTY ADMINISTRATOR

**WHEREAS,** Amy Spera currently serves as the Certified Financial Officer and the Qualified Purchasing Agent; and

**WHEREAS**, Ms. Spera has been recommended for the position of Deputy Administrator in the Borough of Manasquan; and

**NOW, THEREFORE BE IT RESOLVED** on the 20<sup>th</sup> day of April, 2020, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey as follows:

- 1. Ms. Amy Spera is appointed as Deputy Administrator.
- 2. The stipend for this position is \$10,000.00 annually.
- 3. The effective date of this appointment is April 21, 2020.
- 4. A certified copy of this resolution shall be sent to:

Ms. Amy Spera 1617 Doris Street Wall, NJ 07753

#### CERTIFICATION

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on April 20, 2020.

BARBARA ILARIA, RMC, CMC Municipal Clerk

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#### BOROUGH OF MANASQUAN RESOLUTION 106-2020

**WHEREAS**, due to COVID-19 pandemic and the State and Federal declaration of a major disaster throughout New Jersey, the governing body of the Borough of Manasquan wishes to extend the grace period for 2<sup>nd</sup> quarter 2020 Water-Sewer payments;

 $\mbox{WHEREAS}, 2^{\mbox{\scriptsize nd}} \mbox{ quarter Water and Sewer Bills are currently due on May 30, 2020;} \\ \mbox{and}$ 

**WHEREAS**, The Borough of Manasquan desires to provide an extended grace period for the 2<sup>nd</sup> quarter 2020 due May 30, 2020 only; and

**NOW THEREFORE BE IT RESOLVED**, that the Borough of Manasquan authorizes the CFO to provide an extended grace period only for the 2<sup>nd</sup> Quarter 2020 payments to June 30, 2020; and,

**BE IT FURTHER RESOLVED,** that the rate of interest for water and sewer balances unpaid shall be calculated from date of the quarterly payment until the date of actual payment; and

**BE IT FURTHER RESOLVED**, any payment due before May 30, 2020 will continue to accrue interest at the rate(s) set by local ordinance; and

**BE IT FURTHER RESOLVED**, that postmarks will not be accepted as date of receipt.

#### CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the April 20, 2020 meeting.

BARBARA ILARIA, RMC MUNICIPAL CLERK

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#### BOROUGH OF MANASQUAN RESOLUTION 107-2020

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

- 1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
- 2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$140,919.40
Capital Fund	\$112.50
Water/Sewer Fund	\$20,301.40
Water/Sewer Utility Fund	
Beach Utility Fund	\$6,232.34
Beach Capital Fund	
Recreation Building Trust	\$2,243.58
Recreation Trust	\$93.83
Tourism Trust	\$5,744.00
Miscellaneous Trust I	\$1,564.00
Developer's Bond	\$3,921.53
Affordable Housing	\$507.00
Dev Trust	\$22.15
Animal Reserve	\$1,632.00

#### **CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on April 20, 2020

BARBARA ILARIA, RMC, CMC Municipal Clerk

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## BOROUGH OF MANASQUAN ORDINANCE NO. 2316-20

ORDINANCE AMENDING SECTIONS 22-3 (WATER AND SEWER USAGE CHARGE) OF CHAPTER 22, WATER AND SEWER UTILITY OF THE REVISED GENERAL ORDINANCES IN ORDER TO INCREASE WATER AND SEWER RATES AND USAGE CHARGES IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**BE IT ORDAINED**, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

**SECTION 2**: Section 22-3 (Water and Sewer Usage Charge) of Chapter 22 (Water and Sewer Utility) of the Revised General Ordinances of the Borough of Manasquan is amended as follows:

- a. The charge for water and sewer usage shall be \$4.48 per 1,000 gallons or part thereof.
- b. The charge for water usage only shall be \$2.24 per 1,000 gallons or part thereof.
- c. The charge for sewer usage only shall be \$2.24 per 1,000 gallons or part thereof.
- d. Water and sewer usage shall be measured by the number of gallons of water use shown on the water meter.
- e. Any user found to be receiving water service that is not being metered shall be charged at the rate of \$2.24 per day.

**SECTION 3**: All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such consistency.

**SECTION 4**: If any section, paragraph, subdivision, clause or provision of this ordinance is adjudged to be invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

**SECTION 5**: This ordinance shall become effective April 8, 2020 following its final passage and publication according to law.

**NOTICE** 

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2316-20 was

introduced at a meeting of the Mayor and Council of the Borough of Manasquan on the

2<sup>nd</sup> day of March, 2020 and was then read for the first time. The said ordinance will be

further considered for final passage by the Mayor and Council at Borough Hall, 201

East Main Street, Manasquan, NJ 08736 at 7:00 p.m. on the 6<sup>th</sup> day of April, 2020. At

such time and place, or at any such time or place to which said meeting may be

adjourned, all interested persons interested will be given an opportunity to be heard

concerning said ordinance. A copy of this ordinance can be obtained without cost by

any member of the general public at the office of the Municipal Clerk in Borough Hall

between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on

legal holidays.

BARBARA ILARIA, RMC, CMC

Municipal Clerk

Passed on first reading and Introduction: March 2, 2020

Approved on Second Reading and Final Hearing: April 6, 2020

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EDWARD G. DONOVAN, MAYOR